

**Panel for Massage/Bodywork Meeting
Agenda
November 5, 2021
9:30 a.m.
110 Centerview Drive
Synergy Business Park
Kingstree Building, Conference Room 204
Columbia, South Carolina 29210**

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the office of the Panel for Massage/Bodywork, 110 Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting

2. Introduction of Panel Members

Chairperson Janet Shaw called the meeting of the S.C. Massage/Bodywork Therapy Panel to order at 9:39 a.m. Other Board members participating in the meeting included.

- ❖ Mary Lou Kelley
- ❖ Gloria Lee Smith
- ❖ Denise Van Nostran

Staff members present included: Theresa Brown, Administrator; Donnell Jennings, Advice Counsel; Erin Baldwin, Office of Disciplinary Counsel (ODC); Rodney Pigford, Chief Investigator; Alexis Bell; Office of Disciplinary Counsel (ODC), Jennifer Stillwell, Office of Investigation; Kimberly Brooks; Staff; Holly Beeson

All others Person Attending:

Court Reporter, Joelee Gudmundson

3. Approval of Excused Absences

There were no absences to approve.

4. Approval of Agenda

Ms. Gloria Lee Smith made a motion to approve the meeting's agenda with any deviations deemed necessary. The motion was seconded by Ms. Mary Lou Kelley and it carried.

5. Approval of Meeting Minutes

Board Meeting- August 6, 2021

The approval of the meeting minutes for August 6, 2021 was deferred to the next board meeting.

Task Force Meeting- September 8, 2021

Ms. Gloria Smith made a motion to approve the meeting minutes from September 8, 2021, board meeting. Ms. Mary Lou Kelley seconded the motion and it carried.

Task Force Meeting- September 15, 2021

Ms. Gloria Smith made a motion to approve the meeting minutes from September 15, 2021 board meeting. Ms. Mary Lou Kelley seconded the motion and it carried.

Task Force Meeting- October 20, 2021

Ms. Gloria Smith made a motion to approve the meeting minutes from October 20, 2021 board meeting. Ms. Mary Lou Kelley seconded the motion and it carried.

Task Force Meeting- October 27, 2021

Ms. Gloria Smith made a motion to approve the meeting minutes from October 27, 2021 board meeting. Ms. Mary Lou Kelley seconded the motion and it carried.

6. Chairperson's Remarks – Janet Shaw

Ms. Shaw stated that the Task Force members have had numerous meetings to discuss the education portion of the statutes and the recommendations for Bill S227.

7. Administrator's Remarks – Theresa Brown

- a. Budget** – For Information- The budget was presented for informational purposes only.
- b. OIE Report** – Rodney Pigford – For Information only- This report is for informational purposes only and is given by Mr. Rodney Pigford. In January 2021- October 28, 2021, there were a total of 28 complaints with 4 being active and 10 closed cases.
- c. IRC Report** – Rodney Pigford – For Approval- This report was given by Mr. Rodney Pigford. The IRC report is from September 30, 2021 IRC meeting. The committee recommended 9 cases for Dismissal and 1 case for Letter of Caution (LOC) and 1 Formal Complaint.

A motion was made by Ms. Mary Lou Kelley to approve the IRC report and it was seconded by Gloria Smith.

- d. ODC Report** – Erin Baldwin/Alexis Bell – For Information Only- The ODC report is for informational purposes only. There were 3 open cases and 4 closed cases since 1/1/2021.

8. New Business

a. Discussion Regarding the Need for Pocket Cards

Ms. Theresa Brown discussed with the panel members about opting out of pocket cards. She stated that the license paper is being revamped. Ms. Brown stated that a pocket card can be printed from the website if needed.

Ms. Shaw stated that pocket cards are no longer needed and will be added as an agenda item at the next panel meeting.

b. Panel Member Elections

Ms. Theresa Brown opened the floor for panel member elections. Mrs. Mary Lou Kelly made a motion to nominate Ms. Janet Shaw for Chairperson for 2022. Ms. Gloria Smith seconded the motion and the motion carried.

Ms. Mary Lou Kelly made a motion to nominated Ms. Denise Van Nostran for Vice Chairperson 2022. Ms. Gloria Smith seconded the motion and it carried.

c. Consideration of Massage Task Force Recommendations

Ms. Shaw stated to the panel members that numerous task force meetings were held to discuss the recommendations for Bill S227. Ms. Shaw stated that the Task Force members discussed the following: recommendations to present to the Commission on Higher Educations, massage clinics, instructor and supervisor qualifications, curriculum hours, program accreditation requirement, and clarified the Commission of Higher Education governance for online programs.

Mr. Donnell Jennings stated that current Bill S227 authorized the Panel to recommend the minimum qualifications for massage therapy schools as well as the education programs.

Mr. Jennings stated that Ms. Katie Phillips will email a copy of Bill S227 recommendations to Ms. Joelee Gudmundson.

A 5- minute recess was given at this time.

A motion was made by Ms. Mary Lou Kelley to reopen the meeting. The motion was seconded by Ms.

Gloria Smith and the motion carried.

Review and Discussion of Bill S227

Ms. Janet Shaw stated that Theresa Brown, Jennifer Stillwell and Joelee Gudmundson will join the Board members in executive session to discussed Bill S227.

A motion was made by Ms. Mary Lou Kelly to go into executive session to discussed Bill S227. Ms. Gloria Smith seconded the motion and it carried.

Ms. Mary Lou Kelley made a motion to come out of executive session and it was seconded by Ms. Gloria Smith. There were no motions made or votes taken during executive session.

Ms. Janet Shaw stated that the recommended meeting dates are as follows:

Task Force Meeting- November 24, 2021 at 9:00 a.m.
Special Called Meeting- December 17, 2021 at 9:00 a.m.

9. Adjournment

Ms. Mary Lou Kelley made a motion to adjourn the meeting at 1:27pm. The motion was seconded by Gloria Smith and the motion carried.

The next meeting of the SC Massage/Bodywork Therapy Panel is scheduled for February 4 , 2022.